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OFFICE MEMORANDUM • UNITED STATES GOVERNMENT

To : Chiefs, Field Bureaus

Date: 11 February 1948

From : Chief, FBIS

Subject: Letter of Instruction for January 1948

1. General Information

a. For the first time, FBIS reports have received a personal commendation from President Truman. A report prepared by Special Reports Division on foreign radio reactions to his "State of the Union" message aroused his interest, and he asked for others to be sent to him directly, if and when FBIS had similar material in the future. Since then, he has received Special Reports on reactions to the personnel changes in the State Department, to his Budget Message, and reactions to his Inaugural Address.

b. Requests for upward revision of Departmental editorial grades have been submitted to the Civil Service Commission.

c. Personnel changes in January are listed as a matter of interest:

(1) New Employees:

[Redacted]

Editor
Editor
- Editor

25X1

(2) Transfer from other branches of CIA:

[Redacted]

- Secretary General
in Office of Chief
from Personnel
Placement Pool

25X1

[Redacted]

- Principal Clerk
in Editorial Division
from Services Branch

25X1

(3) Transfers within FBIS:

[Redacted]

[Redacted]

- Engineer from West
Coast to Kinross

25X1
25X1

[Redacted]

- Editor from
Washington to London

25X1

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